

## Curriculum Vitae

### PERSONAL INFORMATION

Name	<b>Marco Ricci</b>
Address	[REDACTED]
Telephone	[REDACTED]
E-mail	<a href="mailto:marco93.ricci@gmail.com">marco93.ricci@gmail.com</a>
Sex	M
Date of birth	17.03.1993
Nationality	Italian
LinkedIn page	<a href="https://www.linkedin.com/in/marco-ricci-a64653137/">https://www.linkedin.com/in/marco-ricci-a64653137/</a>



### WORK EXPERIENCE

Date (from – to)	From May 14, 2018 to date
Employer's Name	Ales S.p.a.
Business or Sector	Purchasing office
Responsibilities	<b>Buyer</b>
Main Activities	- Contracts; - Telephone calls; - Procurement management

Date (from – to)	From March 2, 2018 to March 4, 2018
Employer's Name	The Church Palace Hotel (Rome)
Business or Sector	Artrooms International Fair
Responsibilities	<b>Showroom Project Manager</b>
Main Activities	- Hospitality; - Support for artists; - Showroom organization

Date (from – to)	From May 15, 2014 to December 1, 2016
Employer's Name	Construction Company Palombo
Business or Sector	Building
Responsibilities	<b>Responsible paintings</b>
Main Activities	- Gypsum or cement decorations of churches and villas; - Internal and external restructuring of buildings of all kinds; - Ceilings in plasterboard.

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Date (from – to)	From July 20, 2012 to date
Employer's Name	Art shop in Frosinone
Business or Sector	Artistic
Responsibilities	<b>Associate painter on commission</b>
Main Activities	Made more than 35 works in three years of activity. From the copper engraving e zinc for decoration, restoration and realization of canvases

Date (from – to)	From April 4, 2013 to December 24, 2014
Employer's Name	Alema Cafè
Business or Sector	Restaurants
Responsibilities	<b>Barman</b>
Main Activities	Management of the cash, orders and phone calls

Date (from – to)	From August 16, 2011 to August 18, 2012
Employer's Name	N'zisa Cafè
Business or Sector	Restaurants
Responsibilities	<b>Waiter</b>
Main Activities	Customer reception and order management

### EDUCATION AND TRAINING

Date (from – to)	From April 24, 2019 to date
Name and type of institution of education or training	University of Rome "Tor Vergata" - Department of Management and Law
Qualification	<b>Master's degree in Economics and Management</b>

Date (from – to)	From March 30, 2017 to date
Name and type of institution of education or training	University of Rome "Tor Vergata" - Department of Management and Law
Qualification achieved	<b>1st level University Masters in "Economics of Culture: Policies, Government and Management"</b>

Date (from – to)	From November 29, 2012 to July 20, 2016
Name and type of institution of education or training	University of Cassino and Southern Lazio - Department of Economics and Law
Qualification achieved	<b>Three-year degree in Business Administration - (L-18) Economics and Business Management Sciences</b>
Thesis	"F.A.I.: concept of reputation and quality in Cultural Heritage"
Advisor	Dr. Lucio Cappelli

Date (from – to)	From June 15, 2006 to July 20, 2011
Name and type of institution of education or training	Artistic high school
Qualification achieved	<b>High school diploma</b>

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### COURSES AND CERTIFICATIONS

Date (from – to)	From October 14,2016 to February 3, 2017
Name and type of institution of education or training	University of Cassino and Southern Lazio - Department of Economics and Law
Certification	<b>Four steps to Entrepreneurship (FStE)</b>

Date (from – to)	From November 23, 2017 to December 5, 2017
Name and type of institution of education or training	University of Cassino and Southern Lazio - Department of Economics and Law
Certification	<b>Draw up a Business Plan</b>

Date (from – to)	December 12, 2017
Name and type of institution of education or training	University of Cassino and Southern Lazio - Department of Economics and Law
Certification	<b>Negotiation techniques</b>

Mother tongue(s)	<b>Italian</b>				
Other language(s)	<b>English</b>				
Self evaluation	<b>Understanding</b>		<b>Speaking</b>		<b>Writing</b>
	Listening	Reading	Spoken interaction	Spoken production	/
<b>Language (1) English</b>	C1	C1	C1	C1	C1
<b>Qualification LRN Level 2 Certificate in ESOL International (CEF C1)</b>					

### PERSONAL SKILLS

Since 11.11.2016 *President* of a youth association “La città che vorrei”, established with the aim of carrying out initiatives aimed at protecting the city of Cassino and defending its public spaces.

### COMMUNICATION SKILLS

Good communication skills acquired during the internship experience carried out in the university period at a chartered accountant, and through the various project work aimed at carrying out tasks and solving concrete problems. Furthermore, these skills and competences are also increased thanks to the role of co-responsible for the management of pictorial works, and to the various sports activities carried out.

### ORGANISATIONAL/MANAGERIAL SKILLS

- Excellent attitude to team collaboration;
- Organization capacity;
- Problem solving

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### DIGITAL SKILLS

Good knowledge of Microsoft Office tools (Word, Excel, PowerPoint, Publisher). In possession of good computer operating skills in Windows and Android environments acquired through university courses and work experience.

**Qualification EIPASS certificated by MIUR**

### MORE INFORMATIONS

Driving license	B
Personal data	I authorize the processing of my personal data pursuant to Legislative Decree 30 June 2003, No. 196